



Independent Environmental Monitoring Agency

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November 2, 2012

To: Society Members

Akaitcho Treaty 8:

Lutsel K'e Dene First Nation – Chief Antoine Michel, Charlie Catholique, Ray Griffith

Yellowknives Dene First Nation - Chief Edward Sangris, Chief Ted T'setta, Todd Slack

BHP Billiton Canada Inc.: Rob MacLean, Eric Denholm

Aboriginal Affairs and Northern Development Canada: Lionel Marcinkoski

Government of the Northwest Territories: Gavin More

Kitikmeot Inuit Association: President Charlie Evalik, Geoff Clark

North Slave Métis Alliance: President Bill Enge, Sheryl Grieve

Tłìchô Government: Grand Chief Eddie Erasmus, Chief Clifford Daniels, Chief Charlie Football, Chief Edward Chocolate, Chief Alfonz Nitsiza, Kerri Garner (Lands Protection Department)

**Re: Notice of Annual General Meeting of the Independent Environmental Monitoring Agency –
Thursday December 6, 2012**

We are pleased to announce the 2012 Annual General Meeting of the Independent Environmental Monitoring Agency to be held on the morning of Thursday December 6, 2012. The meeting will be held in the Agency's boardroom between 9 am and 2 pm, including a lunch buffet when the meeting is finished. We have also scheduled an afternoon session for our Aboriginal Society Members to meet with Agency Directors and staff to discuss any issues or concerns immediately following the Annual General Meeting.

The Annual General Meeting presents an important opportunity for the Directors of the Agency to report activities of the past year and receive advice from the Members for the coming year.

The bylaws of the Agency require a quorum of five Members for the Annual General Meeting; including representation from three of the Aboriginal Members. Therefore we request that you confirm your attendance at your earliest possible convenience. Please contact me at monitor1@yk.com or (867) 669-9141 to RSVP, with any concerns or comments regarding the attached agenda, or any other matters. **Please let us know as soon as possible whether you or your organization will need translation services, so we can make the necessary arrangements.**

We look forward to meeting with you all in the near future.

Sincerely,

Kevin O'Reilly
Executive Director

NOTICE of the
Annual General Meeting
For Members and Directors of the
Independent Environmental Monitoring Agency

Time and Date: Thursday December 6, 2012 from 9 am to 2 pm (including a lunch buffet)

Location: Agency Boardroom (Suite 203, 5006 Franklin Avenue, Yellowknife--down the hall from the old Our Place restaurant, most recently known as The Champagne Room)

Society Members: The seven members of the Society are the following organizations and agencies:

1. Tłı̄chô Government
2. Akaitcho Treaty 8 (specifically, the Yellowknives Dene First Nation and the Łutsel K'e Dene First Nation)
3. North Slave Métis Alliance
4. Kitikmeot Inuit Association
5. BHP Billiton Canada Inc.
6. Government of Canada
7. Government of the Northwest Territories

Environmental Agreement: The Environmental Agreement requires the Monitoring Agency to report annually on its findings and recommendations. The thirteenth Annual Report will be presented at the Annual General Meeting.

Bylaws of the Society: The Bylaws of the Independent Environmental Monitoring Agency Society require that:

- The Board of Directors shall consist of seven (7) directors and the directors, who shall not act in a representative capacity, shall be appointed at the annual general meeting;
- The Annual General Meeting of the Members of the Society shall be held on a date, at a time, and in a place to be determined by the Board of Directors. Notice of the meeting shall be sent to all Members at least thirty (30) days prior to the meeting;
- A quorum at special or general meetings of the Society is five members, three of whom are Aboriginal Peoples. The Society shall strive to make decisions by consensus at all meetings of the Society and its Board of Directors. Where consensus cannot be achieved, decisions will be made by majority vote;
- The fiscal year of the Society shall end on March 31st of each year. At each Annual General Meeting the Secretary-Treasurer shall present the Auditor's signed financial statement detailing assets, liabilities, receipts and disbursements for the previous financial year. Each Annual General Meeting of the Society shall appoint an Auditor for the ensuing fiscal year; and,
- The minutes of the Society may be inspected by any Member of the Society at the Annual General Meeting, or at the Head Office of the Society at any time during normal business hours.

**Draft Agenda for the Annual General Meeting of the
Independent Environmental Monitoring Agency**

*Thursday December 6, 2012
9:00 am – 2:00 pm*

Location: Agency Boardroom (Suite 203, 5006 Franklin Avenue, Yellowknife)

1. Opening Prayer
2. Welcome and Agenda Review **Bill Ross,
Chairperson**
3. Chairperson's Address **Bill Ross,
Chairperson**
4. Approval of Summary of the 2011 AGM
5. Presentation of Annual Report **Tim Byers,
Vice-Chairperson**
- Refreshment Break**
6. Treasurer's Report **Jaida Ohokannoak,
Secretary-Treasurer**
 - *Auditors Financial Statement 2011-12*
 - *Appointment of Auditor*
7. 2011-2013 Work Plan and Budget **Bill Ross,
Chairperson**
 - *Questions and Comments*
8. Members' Presentations and Discussion **Members**
 - *Members' Comments*
 - *Recommendations to Directors*
9. Agency Communications
10. Other Business
11. Closing Remarks **Bill Ross,
Chairperson**
12. Closing Prayer
13. Adjournment

Catered Lunch (fish, salad)

**Optional Aboriginal Society Members Meeting with Directors
and staff (2-4 pm)**

